

**TOWN OF WARREN  
TOWN BOARD MEETING  
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APRIL 20, 2009**

**Auditor Meeting**

On Monday April 20, 2009, at 6:30 PM, Auditor Steve Scheidler and the town board met to discuss the 2008 Annual Audit. Chairman Richard Meyer called the properly noticed meeting to order at 6:34 PM. Supervisors Elliott, Kamm, Cowles and Hoyer attended.

**Monthly Meeting**

Chairman Richard Meyer called the properly noticed meeting to order at 7:03 PM. Others in attendance were Mark Schiltgen, Gary Bakke, Peter Close, Gardner Nutting, Kari Nutting, Joel Merritt, Joe Granberg.

Cowles advised correction on March 16 minutes. MOTION (ELLIOTT/COWLES) APPROVE MARCH 16, APRIL 6 DRIVE TOWN ROADS MEETING AND APRIL 6 TOWN BOARD MINUTES; ACCEPT APRIL 6 PLAN COMMISSION AND APRIL 14 ANNUAL TOWN MEETING MINUTES, MOTION CARRIED.

**Treasurer's Report:**

MOTION (KAMM/HOYER) APPROVE MARCH 31, 2009 TREASURER'S REPORT, MOTION CARRIED.

Beginning Balance	\$ 288,812.60
Receipts	\$ 89,074.50
Disbursements	\$ 91,590.93
Ending Balance	\$ 286,296.17
Demolition Site	\$ 13,359.76 as of 7/17/2008
Fire Truck	\$ 95,411.69
Annexed Properties	\$ 64,221.48
LGIP Misc.	\$ 881.18
Clapp DNR Forest	\$ 12,990.12
Library Donation	\$ 20,252.35
Impact Fees	\$ 71,123.54

**Old Business:** 1) Joel Merritt -1156 120<sup>th</sup> Street- November Driveway Grade Comment-requirements on town and county websites. Brian Wert has final say. 2) Cowles - Fire Association fire truck meeting-\$4600 over budget (3 pages of changes). Need another joint meeting prior to final financing, clerk to make this an agenda item in May. The house and lot north of the fire station is for sale.

**Correspondence:** 1) Hoyer – submitted resident letter addressing annual meeting topics. Meyer called county highway to address safe crosswalks between the parks.

**Public Concerns/Comments:** 1) Peter Close – presented one of twelve recorded memories CD from Bill Clapp Sr. for town vault. The cemetery board wants to make sure clean up does not coincide with the 150<sup>th</sup> Anniversary. 2) Ben Nutting – Fishing/parking hazards on 112<sup>th</sup> Street –Meyer would like to limit parking on east side. Kamm would like not parking. Clerk to make this an agenda item at next meeting. MOTION (KAMM/ELLIOTT) PUT NO PARKING SIGNS BETWEEN TWIN LAKES TO BE AGENDA ITEM IN MAY, MOTION CARRIED.

**Building Inspector Report:** The building inspector submitted \$ 195.00 for March. MOTION (KAMM/HOYER) ACCEPT MARCH BUILDING INSPECTOR REPORT, MOTION CARRIED.

**Meet and Greet Asphalt Associates, Roger VanBeek:** None.

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**Discuss Waste Management Contract:** Mark Schiltgen from Waste Management submitted proposed addendum to the 2002 contract. They proposed to pick up trash for half of the town every other week. The cost would increase \$.32 per house per month for this level of service. New legislature added 9% environmental charge to all track rates. With the decreased recycling market, town cost will increase by 4.87%. A 6.35% fuel surcharge will be added to both refuse and recycling services. Gary Bakke recommended explaining that the terms of the original agreement are enforced. There should be an explicit date for item number three. To be an agenda item in May.

**Adopt Fire Ordinance:** MOTION (HOYER/COWLES) APPROVE REQUIRED FIRE NOTICE FOR POSTING AND PUBLICATION, MOTION CARRIED.

**Adopt Weed Ordinance:** MOTION (HOYER/COWLES) APPROVE REQUIRED WEED NOTICE FOR POSTING AND PUBLICATION, MOTION CARRIED.

**Review Insurance – Open for Bids or renew Horton Insurance Policy:** Clerk asked if board wants to open insurance for bids, or renew with Horton Insurance. They would like to review coverage to renew with Horton Insurance at May meeting.

**Discuss Professional Service Needs:** Hoyer questioned need for attorney and engineer at every meeting. Gary Bakke recommended creating a budget with fixed prices. Kamm and Elliott would like to have the support of legal council. Clerk to make this an agenda item next month when Engineer Frank Phillips is available.

**Update designated public depositories for the Town of Warren:** The following are designed public depositories for the Town of Warren: Citizens State Bank, Bank Mutual, Local Government Investment Pool, First Bank of Baldwin, Citizens Bank Public Funds (until maturity), Westconsin Credit Union. MOTION (KAMM/COWLES) DESIGNATE CITIZENS STATE BANK, BANK MUTUAL, LOCAL GOVERNMENT INVESTMENT POOL, FIRST BANK OF BALDWIN, CITIZENS BANK PUBLIC FUNDS (UNTIL MATURITY), WESTCONSIN CREDIT UNION AS TOWN OF WARREN PUBLIC DEPOSITORIES, MOTION CARRIED.

**Sign Up Board of Review Training/Town Official Workshop:** Hoyer will attend board of review training April 28 in Hammond and the Town Officials Workshop in Eau Claire.

**Update Intuit QuickBooks Accounting Software from 2006 to 2009 @ \$168.75:** Intuit is no longer supporting 2006 QuickBooks Payroll software. Clerk would like to upgrade to 2009 QuickBooks accounting for \$168.75. MOTION (KAMM/HOYER) UPGRADE INTUIT QUICKBOOKS TO 2009 PRO, MOTION CARRIED.

**Any other proper business:** 1) Meyer told board there is a DNR grant available for the docks. 2) Gary Bakke wanted clarification about Kevin Irwin's contract. 3) Elliott would like an emergency contact list for board member reference.

MOTION (COWLES/HOYER) ACCEPT APRIL PAYMENTS AND CHECKS TOTALING \$ 42,081.29 (DETAILED REPORT AVAILABLE UPON REQUEST), MOTION CARRIED.

MOTION (ELLIOTT/COWLES) ADJOURN AT 8:55 PM, MOTION CARRIED.

**Deina Shirmer - WCMC, Town Clerk/Treasurer**