

**TOWN OF WARREN  
CAUCUS  
HWY 65 MAP PUBLIC HEARING  
TOWN BOARD MEETING  
PAGE 1 OF 3  
JANUARY 19, 2009**

**Annual Town Caucus**

The caucus for the Town of Warren was held January 19, 2009 at the Warren Town Hall, 720 112<sup>th</sup> Street, Roberts. Those in attendance: Mike Kamm, Grace Hoyer, David Cowles, Bill Nickolai, Richard Meyer, Jim Koenig, Jim Zeller, Keith Solimar, James Schwalen, Joe Granberg, Ralph Munkelwitz, Frank Phillips, Gerald Mueller, Jim Hilpert, Peter Tharp, Angela Popenhagen, Mark Donahue and Brittany Briggs.

Supervisor Mike Kamm called the properly noticed caucus to order at 7:01 PM.

Positions to be filled: Town Chairman and Two Town Supervisors.

Call issued for nominations for Town Chairman by Supervisor Kamm.

Richard Meyer nominated by Keith Solimar, second Frank Phillips.

There being no further nominations, the nomination for Town Chairman was closed. MOTION (MUNKELWITZ/PHILLIPS) CLOSE NOMINATIONS FOR TOWN CHAIRMAN, MOTION CARRIED.

Call issued for nominations for Town Supervisors by Supervisor Kamm. Supervisors to run at-large, so four names may appear on the ballot.

Grace Hoyer nominated by Richard Meyer, second Bruce Elliott.

David Cowles nominated by Frank Phillips, second Ralph Munkelwitz.

There being no further nominations, the nomination for Town Supervisor was closed. MOTION (PHILLIPS/MUNKELWITZ) CLOSE NOMINATIONS FOR TOWN SUPERVISORS, MOTION CARRIED.

MOTION (MUNKELWITZ/PHILLIPS) ADJOURN CAUCUS, MOTION CARRIED.

**Public Hearing**

The Town of Warren held a properly noticed public hearing to review the proposed Town of Warren Official Map STH 65 Bypass Focus Area. Chairman Rich Meyer called the hearing to order at 7:07 PM.

Wisconsin Department of Transportation Project Manager, Jim Koenig, welcomed any questions or concerns from the residents.

- Solimar questioned location of road between sewer plant and jug handle - to be determined.
- Kamm confirmed if Mueller roads would be built if the highway happens before development – yes that is drawn on the map.
- Munkelwitz confirmed County Road TT will go over Hwy 65.

Anticipated construction is around 2018 or later, depending upon legislative funding. The official mapping needs to happen to preserve the plan until funding is available. Clerk to file map with register of deeds, but nothing is deeded at a specific level to prevent building on the planned highway route.

MOTION (KAMM/COWLES) ADJOURN PUBLIC HEARING, MOTION CARRIED.

TOWN OF WARREN  
CAUCUS  
HWY 65 MAP PUBLIC HEARING  
TOWN BOARD MEETING  
PAGE 2 OF 3  
JANUARY 19, 2009

**Monthly Meeting**

The Warren Town Board met on Monday January 19, 2009 at the Warren Town Hall. Chairman Richard Meyer called the properly noticed meeting to order at 7:28 PM. Supervisors Elliott, Kamm, Cowles and Hoyer attended.

MOTION (KAMM/ELLIOTT) APPROVE DECEMBER 15 TOWN BOARD AND DECEMBER 17 JOINT FIRE ASSN, ACCEPT JANUARY 5 PLAN COMMISSION, JULY 16 RW FIRE ASSN, OCTOBER 15 RW FIRE ASSN AND NOVEMBER 24 RW FIRE ASSN MINUTES, MOTION CARRIED.

**Treasurer's Report:**

MOTION (ELLIOTT/COWLES) APPROVE DECEMBER 31 TREASURER'S REPORT, MOTION CARRIED.

Beginning Balance	\$ 213,930.42
Receipts	\$ 444,266.12
Disbursements	\$ 42,653.80
Ending Balance	\$ 615,542.74
Demolition Site	\$ 13,359.76 as of 7/17/2008
Fire Truck	\$ 95,205.73
Annexed Properties	\$ 40,715.39
LGIP Misc.	\$ 851.24
Library Donation	\$ 20,208.63
Impact Fees	\$ 71,068.05

**Old Business:** 1) Elliott – Helgeson small claims court, clerk to contact Jeff Vogt and ask if the Roberts-Warren Fire Association needs assistance.

**Correspondence:** 1) Board reviewed Sukowatey junk letter from county.

**Public Concerns/Comments:** 1) Brittany Briggs appreciates that County Road E is cleaner this year; she feels safer going to school.

**Building Inspector Report:** The building inspector submitted \$0 for December. MOTION (HOYER/COWLES) ACCEPT DECEMBER BUILDING INSPECTOR REPORT, MOTION CARRIED.

**Adopt Ordinance 2009-01-19 -- Official Map STH 65 Bypass Focus Area:** The town board heard public comments at tonight's public hearing and the Plan Commission recommended approval on December 1, 2008. MOTION (ELLIOTT/KAMM) ADOPT ORDINANCE 2009-01-19 – OFFICIAL MAP STH 65 BYPASS FOCUS AREA, MOTION APPROVED.

**Bob Albright, \$360 gift in kind request for website maintenance:** Bob Albright is requesting \$360 gift in kind for services donated when maintaining the town website. MOTION (HOYER/KAMM) ACCEPT \$360 GIFT FROM BOB ALBRIGHT, MOTION APPROVED.

TOWN OF WARREN  
CAUCUS  
HWY 65 MAP PUBLIC HEARING  
TOWN BOARD MEETING  
PAGE 3 OF 3  
JANUARY 19, 2009

**Discuss balance due for Picnic Shelter and Town Garage Invoices:** In December 2007, Herink Construction submitted invoices for \$8,631.89 (garage) and \$52,450.00 (Park Shelter). Ken Herink did not return Meyer's phone calls. There are no details attached to 2002 Herink Construction payments. Minutes indicate several discussions to increase the bid, but there are no details as to what caused the increases. The town paid for the garage with original hall payments. In 2002, Meyer wrote the only list of itemized costs. Architect estimated the picnic shelter to cost \$27-\$29000 with blocks supplied. Meyer said the original agreement was \$43,000. MOTION (ELLIOTT/COWLES) OFFER \$47,000 TO SPLIT THE DIFFERENCE FOR SHELTER. MAKE NO ADDITION PAYMENT FOR GARAGE BECAUSE IT WAS INCLUDED IN ORIGINAL TOWN HALL BID. ASK KEN TO RESPOND TO THIS LETTER WITHIN 60 DAYS OR TOWN WILL ASSUME THIS PAYMENT IS ACCEPTABLE, MOTION APPROVED.

**Increase petty cash, apply for credit card or store accounts:** Clerk to contact bank for business credit card with no fee and make this an agenda item in February. MOTION (KAMM/HOYER) INCREASE PETTY CASH TO \$100, MOTION APPROVED.

**Jim Zeller presentation of plan for Roberts Development:** Jim Zeller handed the board a binder with plans from the State of Wisconsin and would like to meet again later. He would like town to look into creating a "power" district.

**Any other proper business:** 1) Clerk required Citizens State Bank provide collateralization for money market deposits and suggested diversifying funds as an agenda item next month. 2) Next week Office Max will deliver and assemble the hall desk. 3) Travis Helgeson took town to small claims – court date of January 27. 4) Annual audit is February 19 & 23. 5) Primary for State Superintendent of Schools is Feb 17.

MOTION (KAMM/HOYER) ACCEPT JANUARY PAYMENTS AND CHECKS TOTALING \$537,084.24 (DETAILED REPORT AVAILABLE UPON REQUEST), MOTION CARRIED.

MOTION (ELLIOTT/COWLES) ADJOURN AT 8:23 PM, MOTION CARRIED.

**Deina Shirmer, Town Clerk/Treasurer**