

**TOWN OF WARREN
BOARD OF REVIEW TO ADJOURN
TOWN BOARD MEETING
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JULY 19, 2010**

BOARD OF REVIEW TO ADJOURN

Chair Richard Meyer called the Town of Warren Board of Review to order on July 21, 2010 at 7:05 PM at the Town of Warren Town Hall at 720 112th Street, Roberts. Supervisors Hoyer, Cowles, Elliott & Kamm were present. Open Book and Board of Review is tentatively scheduled for August 23. MOTION (KAMM/COWLES) ADJOURN BOARD OF REVIEW UNTIL AUGUST 23, MOTION CARRIED. MOTION (KAMM/ ELLIOTT) ADJOURN BOARD OF REVIEW, MOTION CARRIED.

BOARD MEETING

Chairman Richard Meyer called the properly noticed meeting to order at 7:06 PM. Supervisors Kamm, Hoyer, Cowles and Elliott attended.

MOTION (HOYER/ELLIOTT) APPROVE JUNE 21 TOWN BOARD AND JULY 5 PLAN COMMISSION MINUTES, MOTION CARRIED.

Treasurer's Report

MOTION (ELLIOTT/HOYER) APPROVE JULY TREASURER'S REPORT, MOTION CARRIED.

Beginning Balance	\$359,028.54
Receipts	\$ 644.68
Disbursements	\$ 60,744.07
Ending Balance	\$298,929.15
Demolition Site	\$ 13,928.51 as of Feb 28, 2010
LGIP Misc.	\$ 543.07
Fire Truck	\$ 5,739.74
Annexed Properties	\$ 14,815.31
Clapp DNR	\$ 12,990.12
Impact Fees	\$ 24,368.51

Old Business: None.

Correspondence: None.

Public Concerns/Comments: None.

Building Inspector Report: The building inspector submitted \$100.00 for June. MOTION (KAMM/COWLES) ACCEPT JUNE BUILDING INSPECTOR REPORT, MOTION CARRIED.

Jennie Von Driska, Girl Scout Silver Award Presentation, Authorize Signs for Trails: Jennie Von Driska wants to make bird and foliage signs for the trails for her silver award. Elliott was concerned that the shelter would be an issue with the DNR. (ELLIOTT/HOYER) AUTHORIZE JENNIE VON DRISKA TO CREATE SIGNS 3X4 FOOT MAXIMUM FOR THE WARREN PARK TRAILS, MOTION CARRIED.

Review/Approve variance for machine shed building, setback from 133 feet to 105 feet, wayne van beek, 1036 150th street, NE1/4 SE1/4 Sec. 12: Wayne Van Beek submitted his plan for a 64'x32' agricultural building. He would like a setback variance from 133' to 76' for a pole building. The northern property driveway enters onto 150th Street. The commission struggled with allowing this variance, as it would set precedence for future buildings. The plan commission recommended to accept variance to proposed pole shed building from 75' of right of way or 108' from center of road. MOTION (HOYER/ELLIOTT) ACCEPT VARIANCE TO PROPOSED POLE SHED BUILDING FROM 75' OF RIGHT OF WAY OR 108' FROM CENTER OF ROAD, MOTION CARRIED.

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Review/Approve Concept, Sharon Elliott, St. Croix Animal Friends, Animal Care site & building plan for Country Store location, 638 Hwy 65, Sec 33: Elliott explained that they submitted Special Exception Application. They have an accepted offer, contingent on a workable plan. There was discussion on the State DOT allowing the driveway, and easement requirements. Neighbor, Mike Kaltenberg, questioned why they weren't notified and thinks this will devalue their property. MOTION (MEYER/HOYER) RECOMMEND APPROVAL CONCEPT FOR ANIMAL ADOPTION EDUCATION CENTER FOR ST. CROIX ANIMAL FRIENDS, ELLIOTT ABSTAINED, MOTION CARRIED.

Present insurance Quote, Tom Ketchum, The Horton Group, Inc.: Tom Ketchum, The Horton Group, Inc., presented the insurance quote for 2010-2011. He recommended increasing the deductible to save money. They removed earthquake and added flood insurance.

Discuss/action on Salvation Army Probation/Parole Group renting 881 Hwy 65, Sec. 22: The Salvation Army is planning to rent 881 Highway 65 for 4 bed facility, transition house. Ann Cartman, from the Department of Corrections, explained that the individuals would be monitored. There will be electronic monitoring and they will not be placing sex offenders. They notified local law enforcement and are notifying the board and want one of our members on the advisory committee. Henry Nechville commented that this might not be zoned for this as it is not a single family unit. Elliott offered to join the advisory board.

Discuss Insurance options - Select Insurance Company: None.

Discuss Ordinance-Subdivision and Platting Title 14-1-50 Improvements Required – Certified Survey Maps with road dedications require paving prior to Board approval: The board plans to re-enforce the 1991 Ordinance requiring black top of all town roads; postponed to August meeting.

Status Report on Sesquicentennial Event – Review List of Remaining Tasks: Hoyer has games covered. The board authorized clerk to hire (6) at \$10 per hour, people for watching barricades, directing traffic and doing directed tasks. They should start at 9:00 AM-4:00 PM meet or call Rich prior to event.

Authorize Hold Harmless Agreement - New Richmond Heritage Center - 150th Celebration Stage Coach Photo Prop: The insurance company needs an agreement with New Richmond Heritage Center for coverage during the 150th Event. MOTION (KAMM/ELLIOTT) AUTHORIZE HOLD HARMLESS AGREEMENT WITH NEW RICHMOND HERITAGE CENTER FOR JULY 31, 2010 CELEBRATION, MOTION CARRIED. Chair Meyer and Clerk signed the agreement.

Town Hall Park Status Report: There is new fencing on north and south sides of park, culvert by ball field. The prairie grass is down. Washed sand is in volleyball area, net needs installation. The benches are installed and seeded around; new posts mark the trails and rain garden. Meyer is getting sign for rain garden. Wind took a tree in the park, clerk to have St. Croix Tree Service remove it. Clerk to ask Roberts about maintenance workers prior to the event.

Comments on Budget vs. Actual Report: None.

Pay Bills: MOTION (ELLIOTT/KAMM) ACCEPT JULY PAYMENTS AND CHECKS TOTALING \$67,558.81 (DETAILED REPORT AVAILABLE UPON REQUEST), MOTION CARRIED.

Any other proper business: None.

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Closed session pursuant to state statute 19.85 (i) considering any and all matters related to acts by businesses under s. 560.15 which, if discussed in public, could adversely affect the business, its employees or former employees, Closed session regarding contract with the town assessor, Kevin Irwin: Attorney Terry Dunst recommended changing the wording on the agenda as the statute listed does not match the topic to be discussed. MOTION (KAMM/ELLIOTT) GO INTO CLOSED SESSION PURSUANT TO STATE STATUTE 19.85 (1)(C), (E) AND (F) REGARDING CONTRACT MATTERS WITH THE TOWN ASSESSOR, KEVIN IRWIN, KAMM - YES, ELLIOTT-YES, HOYER-YES, COWLES-ABSENT, MEYER-YES, MOTION CARRIED.

Motion to Return to Open Session: MOTION (ELLIOTT/HOYER) RETURN TO OPEN SESSION, KAMM - YES, ELLIOTT-YES, HOYER-YES, COWLES-ABSENT, MEYER-YES, MOTION CARRIED.

Motions regarding Irwin Appraisal Contract Negotiation: Kevin Irwin offered to have town use 2009 and 2010 assessor budget lines to offset the 2009 Stout tax assessment error. Clerk to make this an August agenda item and look to see if a special assessment could be used in lieu of taxes.

MOTION (HOYER/ELLIOTT) ADJOURN AT 10:18 PM, MOTION CARRIED.
Deina Shirmer – WCMC CMTW, Town Clerk/Treasurer