

**TOWN OF WARREN
BOARD OF REVIEW TO ADJOURN
TOWN BOARD MEETING
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BOARD OF REVIEW TO ADJOURN

Chair Richard Meyer called the Town of Warren Board of Review to order on May 18, 2009 at 7:00 PM at the Town of Warren Town Hall at 720 112th Street, Roberts. Supervisors Elliott & Kamm were present; absent Hoyer and Cowles. Date for the Open Book and Board of Review is yet to be determined. MOTION (KAMM/ELLIOTT) ADJOURN BOARD OF REVIEW UNTIL JUNE BOARD MEETING, MOTION CARRIED.

BOARD MEETING

The Warren Town Board met Monday, May 18, 2009 at the Warren Town Hall. Chairman Richard Meyer called the properly noticed meeting to order at 7:03 PM. Supervisors Kamm, Cowles and Elliott attended; Hoyer arrived 8:44 PM. Others in attendance: Frank Phillips, Gary Bakke, Mark Schiltgen, Tom Ketchum, Doug Zahler, Rob Englade, Austin Johnson and Edwardo Minoz.

MOTION (ELLIOTT/KAMM) APPROVE APRIL 20 TOWN BOARD AND AMENDED MAY 12 JOINT VILLAGE ROBERTS/TOWN WARREN/R-W FIRE ASSOCIATION MINUTES; ACCEPT MAY 11 SESQUICENTENNIAL PLANNING AND MAY 4 PLAN COMMISSION MINUTES, MOTION CARRIED.

Treasurer's Report:

MOTION (COWLES/KAMM) APPROVE MARCH 31, 2009 TREASURER'S REPORT, MOTION CARRIED.

Beginning Balance	\$ 286,296.17
Receipts	\$ 32,184.69
Disbursements	\$ 42,081.29
Ending Balance	\$ 276,399.57
Demolition Site	\$ 13,359.76 as of 7/17/2008
Fire Truck	\$ 95,464.03
Annexed Properties	\$ 64,256.71
LGIP Misc.	\$ 888.79
Clapp DNR Forest	\$ 12,990.12
Library Donation	\$ 20,263.46
Impact Fees	\$ 71,142.07

Old Business: 1) Sign posts are in between Twin Lakes, we are waiting for signage.

Correspondence: 1) Hammond/Roberts Senior Center Board is looking for appointment from Town Board to serve on their board. Meyer appointed Mike Kamm Warren Representative to the Hammond/Roberts Senior Center Board. 2) The Trevor Helgeson case was dismissed. 3) Bill Nickolai is no longer the Town Attorney, future contacts are Gary Bakke and Tom Schumacher.

Public Concerns/Comments: 1) Llama at large on Hwy 65, clerk sent letter. 2) Meyer - Dogs at large problem. 3) Fishing complaints on Twin Lakes – Meyer will move the Park Complex sign south. 4) Kamm mentioned that signs are missing on 110th Ave at intersections of 140th and 150th Streets.

Building Inspector Report: The building inspector submitted \$ 552.00 for April. MOTION (KAMM/COWLES) ACCEPT APRIL BUILDING INSPECTOR REPORT, MOTION CARRIED.

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Jon & Christine Pearson, 2-lot CSM and 1-outlot SE1/4 SE1/4 Sec. 30, Doug Zahler S & N Land Surveying: Doug Zahler submitted Jon & Christine Pearson, 2-lot and 1-outlot CSM SE ¼ SE1/4 Sec. 30 CSM. He also presented a ghost plat for the area. At the plan commission meeting, Meyer questioned how the drainage easement runs and it was determined that it is just a boundary outline. He would also like to see 100 foot set backs. Hoyer questioned if the lots perked properly. Meyer confirmed the reports. Doug discussed the proper address and Meyer thought 705 99th Street would be accurate. Erosion control measures will be required at the time of development. Doug Zahler corrected the address on the CSM. Kamm questioned if septic can be included as part of the buildable area if it is only 0.7 acres. MOTION (KAMM/COWLES) RECOMMEND APPROVAL JON & CHRISTINE PEARSON, 2-LOT AND 1-OUTLOT CSM SE1/4 SE1/4 SEC. 30, DOUG ZAHLER, S & N LAND SURVEYING, MOTION CARRIED.

Discuss and Sign Waste Management Contract - Mark Schiltgen, Waste Management: Mark Schiltgen from Waste Management submitted second amendment to the 2003 contract. They proposed to pick up trash for half of the town every other week. Gary Bakke asked if Town wanted to extend contract for 4 years and noted that 4% recycling increase is significant. Historically, the cost of living increase was between 3 and 4 percent on original contract. The proposed fuel and environmental fees will be added above the monthly fee. Board members would like clarity of when fuel surcharge takes effect. Clerk to make this an agenda item for June.

Review Insurance Policy Needs with Tom Ketchum, Horton Insurance: The town has changing insurance needs with the addition of the new ballpark. The insurance has guarantee replacement cost coverage. He recommended taking a full property inventory. Tom Ketchum submitted draft of a release form for volunteer planters. Attorney Gary Bakke thought that would only prevent nuisance claims. Town has medical coverage for volunteers. Meyer questioned when they need details about the new ballpark, and they would like details regarding linear feet of fencing and equipment as soon as they become available.

Joint Fire Association Meeting - Resolution to borrow funds for Fire Truck, if needed: The clerk is waiting for resolution paperwork but has an agreement with Village of Roberts. Meyer signed agreement between Village of Roberts and Town of Warren for \$287,391 loan.

Traffic Control Signage on 112th Street for Park and Fishing Pedestrians: In April, resident Gardener and Kari Nutting mentioned the fishing/parking hazards on 112th Street. Meyer would like to limit parking on east side. Kamm would like no parking. MOTION (KAMM/ELLIOTT) PUT NO PARKING SIGNS BETWEEN TWIN LAKES, MOTION CARRIED.

Read Liquor License Applications – Badlands Golf Course & Cave Inn: Board reviewed the Liquor License Applications for Cave Inn and Badlands Golf Course.

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Discuss Professional Service Needs: In April, Hoyer questioned need for attorney and engineer at every meeting. Gary Bakke submitted a proposal of \$1000 per month to cover routine town legal business (meetings, phone inquiries, memos, legal opinions, review contracts and draft resolutions, ordinances and amendments). This fee does not cover litigation or new developments. Meyer would appreciate the consistency of a monthly fee. Clerk to make this an agenda item in June, to be effective July 1, 2009.

Any other proper business: 1) Phillips explained the plans for the Town Special Exception and Park Rain Garden. The master gardeners will supervise planting park rain garden and new prairie grasses with community volunteers.

MOTION (COWLES/KAMM) ACCEPT MAY PAYMENTS AND CHECKS TOTALING \$30,621.02 (DETAILED REPORT AVAILABLE UPON REQUEST), MOTION CARRIED.

MOTION (COWLES/KAMM) ADJOURN AT 8:45 PM, MOTION CARRIED.
Deina Shirmer - WCMC, Town Clerk/Treasurer