

**VOTING BY ABSENTEE BALLOT  
SPRING ELECTION  
APRIL 3, 2018**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 10 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. Proof of identification must be provided before an absentee ballot may be issued.

**TO OBTAIN AN ABSENTEE YOU MUST MAKE A REQUEST IN WRITING**

Contact your municipal clerk and request that an application for absentee ballot be sent to you for the primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You must include a copy of an acceptable form of Photo ID. You may make application for an absentee ballot by mail, email or in person.

**THE DEADLINE FOR MAKING APPLICATION TO RECEIVE AN ABSENTEE BALLOT BY MAIL IS 5:00 P.M. ON THURSDAY, MARCH 29, 2018.**

**Note:** Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

You may also request and vote an absentee ballot in the Clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person.

8:00 a.m. to 4:30 p.m.  
Tanya Batchelor, Clerk  
City of New Richmond  
156 East First Street  
New Richmond, WI 54017  
715-246-4268

9:00 a.m. to 5:00 p.m.  
Tricia Maus, Deputy Clerk  
Village of Star Prairie  
P.O. Box 13  
207 Bridge Avenue  
Star Prairie, WI 54026  
715-248-7231

Mon-Thurs 9:30 a.m. to 4:30 p.m.  
Friday 9:30 a.m. to 1:00 p.m.  
Felicia Germain, Clerk  
Village of Somerset  
110 Spring Street  
P.O. Box 356  
Somerset, WI 54025  
715-247-3395

9:00 a.m. to 5:00 p.m.  
Monday - Thursday  
Michael Burke, Clerk  
Township of Star Prairie  
2118 Cook Drive  
Somerset, WI 54025  
715-246-9878

9:00 a.m. to 4:30 p.m.  
Jeri Koester, Clerk  
Township of Somerset  
P.O. Box 248  
748 Hwy 35  
Somerset, WI 54025  
715-247-3470

**Contact the following municipal clerks for an appointment between the hours of 8 a.m. and 7 p.m.**

Dale Clarkson, Clerk  
Village of Deer Park  
112 Front Street W  
Deer Park, WI 54007  
715-269-5213

Donna Preece, Clerk  
Township of Richmond  
1753 Margaret Street  
New Richmond, WI 54017  
715-246-4092

Sharon Balcerek, Clerk  
Township of Stanton  
2245 County Road T  
Deer Park, WI 54007  
715-248-4550

Deina Schirmer, Clerk  
Township of Warren  
720 112<sup>th</sup> Street  
Roberts, WI 54023  
715-749-9013

Jackie Mitchell, Clerk  
Township of Erin Prairie  
1530 190<sup>th</sup> Street  
New Richmond, WI 54017  
715-246-5514

Brenda Kaczmariski, Clerk  
Township of Cylon  
2401 County Road H  
Deer Park, WI 54007  
715-607-0421

**THE FIRST DAY TO VOTE AN ABSENTEE BALLOT IN THE CLERK'S OFFICE IS MARCH 13, 2018.**

**THE LAST DAY TO VOTE AN ABSENTEE BALLOT IN THE CLERK'S OFFICE IS 5:00 P.M. ON FRIDAY, MARCH 30, 2018.**

No in-person absentee voting may occur on the day before the election.

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on April 3, 2018. Any ballots received after the polls close will not be counted.